



شركة سراج العدالة للخدمات القانونية
SERAJ AL-ADALAH FOR LEGAL SERVICES



YOUR RIGHTS ARE SAVED

Iraq is a country steeped in ancient eras and has brought to humanity the oldest and most important Human Civilization and the headmost Legal Legislation. Wherefore, we derive our insistence from this ancient history And look to the future with a clear vision in which our partners support us to provide innovative legal solutions Where we face great challenges. During recent years, We have achieved great growth and we have become one Of the most important law firms in the country; all the time, one of our most important goals is to become and Reputed by a solution-oriented, focused Law Firm and this is what we are dedicating to our partners and Clients. It is said in the common proverbs that the Attorney -at- law conveys what the clients suffer, but we Prefer to say that we concentrate on how to solve the clients' problems. This part is our main concern and our Clients should know that we strive with great effort to know and understand their problems and find the best Solutions for them. Glow-lamp Justice is the translation of the name of our office "SALS". In short, the meaning

Behind it that the Client is the auditor and supervisor of the quality and reliability of our services.

We cannot accept customer dissatisfaction; It means that we are not working precisely; therefore we have a High-degree of accuracy and follow-up to our tasks. Clients trigger enthusiasm inside us; this is what makes us Grow and develop at the same level as they grow because their needs are growing. This is what requires us to Expand our expertise also, accordingly, we work under standards that we do not deviate from and we put them

Always before us, namely the:

Precise Work ... Fast achievement ... Excellent results.

CEO and Founder at "SALS" for Legal Services
MOHAMMAD AL OTAIBI

A person in a blue suit is holding a pair of scales of justice. The scales are made of metal and have two pans hanging from a central beam. The person's hands are visible, holding the pans. The background is dark and out of focus.

Welcome

We Present All Solutions to Our Clients
Through a Safe Legal Environment

"SALS"

Is one Destination for All Your Legal Needs



Company Vision

We look forward to being one of the
World rank legal companies and to
Building business partnerships built on
Strong foundations of cooperation



Our Message

Spreading Legal Culture and Awareness.
Anchoring the Principles of
Justice and Litigation Rights
Maintaining and Defending of Rights

Our Values

Active participation in Community Support and Development.
Safe Legal Environment Creation for potential and current businesses.
Legal solutions that meet the challenges.





Our Goals

Precision and Credibility.
Speed and Dedication to Achievement.
Excellence and Creative Results.



OUR SERVICES

Legal Advice

The legal environment in Iraq is very complex, and that is why our company, through its legal team, who have sufficient experience to accurately deliver the legal advice that the client needs, As Iraq is an attractive investment environment, we focus on providing accurate legal consultations that contribute to avoiding the potential legal risks the client may face, especially in the oil, natural gas and energy supply sectors, and other legal fields.



Company Registration

We have a specialized team of lawyers and Accountants who are well-experienced experience In the process of registering national companies And registering foreign company branches.

Our team will help you make the right choices, so We give you free legal advice to help you choose The right decision.

After registering the company, (SALS) gives you the Service of appointing a legal consultant and a Chartered accountant for free for a full year

The background features a dark, semi-transparent image of a document. At the top, there is a circular logo with Arabic text and the acronym 'S.A.L.S.' inside. Below the logo, the text 'شركة سراج العدالة للخدمات القانونية' (S.A.L.S. Legal Services Company) is written in Arabic, followed by 'SERAJ AL-ADALAH FOR LEGAL SERVICES' in English.

Foreign Company Branches Registration

"SALS" also provides the service of opening Branches for foreign companies inside Iraq, Kuwait, And Egypt, Turkey.

After registering the company, (SALS) gives you the Service of appointing a legal consultant and a Chartered accountant for free for a full year.

Other Corporate Services

"SALS" provides all legal services for the companies and financial entities, including but without Limitation:

Renewing documents and commercial licenses for national and foreign companies;

Keeping all data and documents with the Companies Registrar Department;

Adjusting the capital of companies, whether by increasing or decreasing;

All mergers and acquisitions processes and changing the company type;

Attesting all meeting minutes and certifying them from the Companies Registrar Department;

Conducting all transactions aimed at modifying the nature of the company and the purpose

There of

Adapting the legal status of Arab and foreign companies' representative offices and converting Them into branches;

Changing the address of the national and foreign company headquarters inside Iraq;

Completing the transactions of buying and selling stocks;

Liquidation of the National Company and the branches of foreign companies;

Other services that the company may need; and

Obtaining official approvals, licenses, and issuing import IDs.

Commercial Agencies Registration

Our company provides specialized attorneys for completing
The procedures of registering the commercial agencies legally
In accordance with the applicable commercial agency law.

Industrial Projects Services

Establishing industrial laboratories

Our company provides businessmen, owners of capital and investors with the service of Establishing industrial projects and completing all their papers with the completion of all Eecurity, health and other approvals related to such industrial project, issuing identities for the Factory, renewing it and authenticating its official documents every year.

Other services:

- Renewing IDs for factories and projects;
- Transferring of ownership of the Industrial projects.
- Obtaining the approvals for the work of factories from the official authorities.
- Reviewing all legal services related to factories and industrial projects.
- Providing legal protection for industrial projects.
- Providing the owners of industrial projects with legal protection by informing them their Rights prescribed by law and ensuring that all government and semi-governmental departments Are being complied with and representing them before such authorities, including public and Private banks.

Completing transactions to obtain loans and banking facilities for industrial projects in due Course.

Lawsuits And Legal Representation Service

Our company, through its qualified competent attorneys, take and Act on behalf of the institutions and individuals in the following Lawsuits:

Civil suits: Debt collection claims / liquidation of estates / tenancy Evacuation suits / compensation claims / insurance claims / Ownership claims / all real estate and related matters / dependency Claims / issuance of statutory dividends ... etc.

Commercial Cases: All disputes concerning the relationship of Companies and state departments with foreign companies, Including the termination of contracts and the claim for Compensation.

Labor Court Cases/Family lawsuits / Personal status court lawsuit And cases / Criminal Cases / Lawsuits of Government employees / Federal Court cases; Publications court cases / Administrative Court Cases / Intellectual property protection / Disputes Arbitration; and Customs Lawsuits.


Intellectual Property

Providing the best legal solutions in the field of trademark protection, patents, copyrights, products of companies and published or registered national and foreign projects with the Iraqi Ministry of Industry and representing their owners before the judiciary and requesting compensation from Violators of their assets.

Our company also provides legal protection for trademarks of the products of companies and Published or registered national and foreign companies and projects with the Iraqi Ministry of Industry and represents their owners before the court to prosecute their users and sue them and Request compensation for their illegal use.

Drafting all Kind of Contracts

Drafting all contracts of all kinds, negotiating with others on conditions and Requirements thereof, proposing solutions to legal problems, following up their Implementation, participating in negotiations before concluding governmental and Non-governmental contracts and claiming the rights resulting from them in Satisfaction and jurisdiction manner.



Drafting Internal Regulations And Policies

Issuing internal regulations and bulletins to update the obligations that arise in the Work to establish the company's internal policy towards its employees.

Drafting a very precise internal system that addresses all aspects of the company's Development.

Organizing an administrative structure for the company that clarifies the exchange of Roles between the founders and shareholders.

Arab And Foreign Embassies And Consulates Services

Providing all legal services for Embassies, consulates and diplomatic delegation of Arab and foreign countries located in the territory of the Republic of Iraq,
Representing them before the Iraqi judiciary and government departments and
Following up cases or problems that may have been encountered by their nationals,
Whether they are legal or natural persons.

Residence and Immigration

Obtaining entry and residence visas and work permits for expat foreign workers in its Legal manner.

Obtaining temporary or permanent residency in the various countries of the world
For Iraqi citizens who want to search for job opportunities or residence outside Iraq
And assisting in the procedures for obtaining citizenship and naturalization.



Insurance Law

“SALS” provides a comprehensive scope of legal services in the field of insurance that Our company, with its expertise in this field, provides consulting and represents Insurance companies and their clients in all areas of insurance. Such services include Traffic and maritime obligations, transportation fees and charges imposed on Payloads and also business obligations.

Tax Services

Providing advice of taxes related to your field of work inside Iraq and providing you With any amendment of the tax laws applied in it;

“SALS” has a financial department consisting of accountants and auditors certified By the Syndicate of Legal Auditors in Baghdad with attorneys who are well versed in The applicable tax law

Preparing (the balance sheet) and certify it from Iraqi union of accountants and Auditors in Baghdad and present it to the General Tax Authority;

Completing tax compliance procedures (for companies) and obtain an annual tax Clearance letter from the General Tax Authority

Financial Services

Entering and checking daily and annual records according to the unified accounting System approved in Iraq;

Opening the bank account of the Client's company with an official authorization Issued by the management of the Client's company;

Organizing Employee's forms with the Social Security department for the purpose Of knowing the value of the sums payable to the institution as monthly subscriptions For Employees

Entering and checking cash flow, receipt of receipts and exchange voucher transactions;

Submitting and auditing local purchase invoices;

Entering and checking bank deposits and checks;

Entering and checking extra purchases and costs according to the principles of Accounting

Submitting and verifying sales invoice;

Providing the necessary assistance in preparing credit and debit settlements;

Preparing the annual budget.

Preparing tax payrolls and annual employee table.

Social Security Law

- Calculating social security for Iraqi and foreign workers;
- Organizing the monthly forms and depositing them with the Social Security Department;
- Maintaining the personnel registry and certifying it by the Ministry of Labor (updating the information of Iraqi and foreign workers in the registry);
- Depositing the check (check) with the Ministry of Labor on a monthly basis;
- Registering of the contracts concluded with any entity that was with the Department Of Retirement and Social Security and open a file for each contract;
- Registering of projects and contracts and the inclusion of their employees in the Social Security Corporation;
- Finalizing the final estimates to ensure Iraqi and foreign workers and obtaining a letter Of safety from the annual retirement and social security department.



Legal Training and Development

We conduct specialized training courses in the legal field and holding seminars inside And outside Iraq that contribute to promoting and developing the business of private And public institutions and educating and training Legal and natural persons through Such specialized courses in all legal fields according to high standards that meet all Specialties using the highest national, regional and international competent personnel That satisfy the needs of business development in the region.

A dark, moody background image featuring a hand holding a pen, poised to write on a document. Below the hand, a scale of justice is visible, with its pans and chains. The overall tone is professional and legal.

Arbitration and Mediation

Our Associates are highly qualified to carry out all kinds of legal arbitration, taking into Consideration the competence in the national courts before submitting a dispute to Them.



Other Legal Services

Security Licenses Issuance/ Real-Estate Management Service/ Legal Translation/ Legal Practices Areas/ Retirement Transactions/ Real-Estate Transactions.

The background of the slide is a blurred photograph of three people in business attire standing in an office environment. The image is dark and out of focus, serving as a backdrop for the text.

Virtual Offices

We firmly understand the companies' and employers' keenness to reduce their projects' Financial costs to keep up with the new economic challenges. For the sake of that, We Can legally provide virtual offices inside Iraq for their usage as fixed official addresses for Further correspondences and communications of national companies and foreign Companies' branches thereof.



Support services

We also provide a stimulating international-spec business environment suitable for foreign companies at An integral business compound that includes institutions and high-quality hotel services.

More than 140 different offices with different sizes and upon request.

More than 400 hotel rooms with cleaning and food services.

Good restaurants with high specifications.

Green spaces and other facilities that make the work site and residence enjoyable and stimulating.



Our Branches Worldwide

The Main Office

Unit #8, Street #19, Block #303,
Amman Quarter, Jaza'ir, Basra, Iraq.
P.O BOX: 1709, Zip Code: 42001
Tel: +9647800916724

Baghdad Branch

Al-Hartheai Quarter, Baghdad, Iraq
Al-Kande St.
Next to TBI Bank
Tel: +6022-496-783-964

Erbil Branch

Republic of Iraq / Kurdistan Region of Iraq

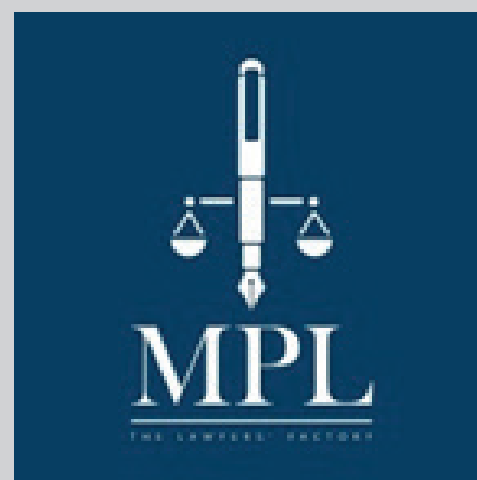
Kuwait Branch

Al-Kuwait/Al-Riqai-Block1- Bldg4-85th Flr,-off,20
Beside Lawyer Comp up to Domino's Pizza
Tel: +92-982-248-965
0096567004111

Egypt Branch

ADDRES: VILLA 2 ,32ND DISTRICT, 5TH ZONE,
5TH SETTLEMENT, NEW CAIRO, EGYPT.
TEL: 00201006549485

ACCREDITATION BODIES



OUR PARTNERS



OUR CLIENTS



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